



A Graduate School of National Security  
and International Affairs

**THE INSTITUTE  
OF  
WORLD POLITICS**

**SPRING 2010 REGISTRATION FORM**

Semester dates: January 19 – May 6

Registration deadline: MA-Nov. 1 (\$500 late fee); Certif. & Cont. Ed.-Jan. 8 (\$100 late fee)

Add/Drop: January 19 - January 26

Name		<b>PROGRAM OF STUDY</b> <input type="checkbox"/> MA, Statecraft and National Security Affairs <input type="checkbox"/> MA, Statecraft and International Affairs <input type="checkbox"/> MA, Strategic Intelligence Studies <input type="checkbox"/> Certificate Program: _____ <input type="checkbox"/> Continuing Education		
Email				
Address				
City	State	ZIP	Daytime Phone	Evening Phone

Refer to the Course Schedule and complete course selection information below. If course overrides are required (as listed in course schedule and Catalog), please obtain required signatures prior to submitting this form to the Registrar's Office. **Please fax this completed form to 202-462-1527 or mail/hand-deliver it to the Registrar's Office (IWP, 1521 16<sup>th</sup> Street, NW, Washington, DC 20036).**

IWP Course #	Section	Title	# of Credits (or Audit)	Day/Time
<b>Total Credits:</b>				

**Instructor Overrides (IF NECESSARY)**

Override Closed Section		Prerequisite Override		Late Registration Override (After Add-Drop Period)		Time Conflict Override	
Course #/Sect	Signature	Course #/Sect	Signature	Course #/Sect	Signature	Course #/Sect	Signature

<b>REGISTRATION AND BILLING ASSESSMENT</b>			<b>TUITION: \$1,000 PER CREDIT HOUR</b>		
<input type="checkbox"/> Please check if your employer will be remitting payment for you. Employer Name: _____					
<b>Total Credits</b>	<b>Tuition Amount (\$1,000 x # cr hrs)</b>		<b>NOTE ON REGISTRATION AND PAYMENT</b>		
	An initial payment of \$300 per course plus the \$150 Student Services Fee is due immediately with registration for NEW students (this deposit is not required for continuing students). Balance of payment for charges (tuition and fees) is due for all students by January 19, 2010. Remit payment to our payments vendor, Higher Education Services (HES). For a direct web link, see our web page: <a href="http://www.iwp.edu/student-services/serviceid.23/service_detail.asp">http://www.iwp.edu/student-services/serviceid.23/service_detail.asp</a>				
+ Std't Svcs Fee	\$	150.00			
=TOTAL CHARGES	\$				

**ACKNOWLEDGEMENT OF REGISTRATION AND IWP POLICIES**

By signing this form, I request registration for the courses itemized, acknowledge the charges for each course listed, as well as the Student Services Fee. I understand that a per course deposit (for new students) plus the Student Services Fee is due with this registration (submitted to HES), with the balance due (all students) by the first night of Spring 2010 classes. I understand that the registration process is not complete until initial payment is confirmed by HES.

I also acknowledge the following IWP policies from the IWP Catalog and Student Handbook, as follows: 1) *Overdue and Non-Payment Penalties and Withdrawal and Refund Policy*; 2) *Academic Policies and Procedures*; and 3) *Academic Standards and Grading Policy*. I acknowledge that registration will not be approved unless or until incompletes on record are resolved. I acknowledge that registration will not be approved if I have a prior balance due to IWP until such balance is satisfied.

I acknowledge that under the Federal Educational Rights and Privacy Act of 1974, IWP communication regarding any matter pertinent to your attendance at IWP can only be made to the enrollee, unless the enrollee designates in writing an authorization to discuss stipulated matters with a specifically indicated third party.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_