



A Graduate School of National Security and International Affairs

THE INSTITUTE OF WORLD POLITICS

SPRING 2012 REGISTRATION FORM

Semester dates: January 16 – May 3

Registration deadline: MA- November 15 (\$500 late fee); Certif. & Cont. Ed.- January 6 (\$100 late fee)

Add/Drop: January 16-20

Last Day to Withdraw with a "W" grade: February 17

Contact Information Update. Please check here if there have been changes to your contact information below.

Form with fields for Name, Email, Address, City, State, ZIP, Daytime Phone, Evening Phone, and PROGRAM OF STUDY options.

Refer to the Course Schedule and complete course selection information below. If course overrides are required (as listed in course schedule and Catalog), please obtain required signatures prior to submitting this form to the Registrar's Office. Please fax this completed form to 202-464-0165, mail/hand-deliver it to the Registrar's Office (IWP, 1521 16th Street, NW, Washington, DC 20036), or email a scanned copy of this form (PDF—must have your signature on it) to benson@iwp.edu.

Table with 5 columns: IWP Course #, Section, Title, # of Credits (or Audit), Day/Time. Includes a Total Credits row.

Instructor Overrides (IF NECESSARY)

Table for Instructor Overrides with columns for Override Closed Section, Prerequisite Override, Late Registration Override, and Time Conflict Override.

REGISTRATION AND BILLING ASSESSMENT

TUITION: \$1,100 PER CREDIT HOUR

Please check if your employer will be remitting payment for you. Employer Name:

NOTE ON REGISTRATION AND PAYMENT

Table for Tuition and Billing Assessment with columns for Total Credits, Tuition Amount, and charges.

ACKNOWLEDGEMENT OF REGISTRATION AND IWP POLICIES

By signing this form, I request registration for the courses itemized, acknowledge the charges for each course listed, as well as the Student Services Fee. I understand that the total due must be paid to HES by the first day of classes. I understand that the registration process is not complete until initial payment is confirmed by HES.

I also acknowledge the following IWP policies from the IWP Catalog and Student Handbook, as follows: 1) Overdue and Non-Payment Penalties and Withdrawal and Refund Policy; 2) Academic Policies and Procedures; and 3) Academic Standards and Grading Policy. I acknowledge that registration will not be approved unless or until incompletes on record are resolved. I acknowledge that registration will not be approved if I have a prior balance due to IWP until such balance is satisfied.

I acknowledge that under the Federal Educational Rights and Privacy Act of 1974, IWP communication regarding any matter pertinent to your attendance at IWP can only be made to the enrollee, unless the enrollee designates in writing an authorization to discuss stipulated matters with a specifically indicated third party.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_