



*A Graduate School of National Security
and International Affairs*

THE INSTITUTE OF WORLD POLITICS

Office of the Registrar ♦ 1521 16th St NW ♦ Washington, DC 20036 ♦ (202)462-2101 ♦ Fax: (202)464-0165

NAME CHANGE FORM

A student's name of record includes first name, middle initial or full middle name and the family name. Nicknames may not be used. IWP will change the name of a **currently enrolled student** on its official records upon request in writing requiring evidence of a legal basis for the change. The name change, together with other permanently maintained records, will be filed under the new name and cross-referenced under the old name.

Current Information:

Last Name

First Name

M.I.

Date of Birth

Phone Number

A name change requires a signed, completed Name Change Form and an original or notarized copy of one of the following documents:

- Marriage License
- Divorce Decree
- Court Ordered Name Change
- A Passport IS NOT acceptable documentation

All court documents must include the signature of the Judge and/or Clerk.

New Legal Name:

Last Name

First Name

M.I.

Note: The name of record on your academic record is "frozen" once you graduate or stop attending. IWP is under no obligation to record a change of name for students who are not currently enrolled, including those who have graduated, and will not do so without a court order.

I hereby request to change my official name on my IWP official student record.

Student Signature

Date

Please mail, fax, or email (scanned copy of form-PDF file to benson@iwp.edu) your completed form and any necessary documentation to the Office of the Registrar at the contact information listed above.