



# THE INSTITUTE OF WORLD POLITICS

*A Graduate School of National Security, Intelligence, and International Affairs*

## **Fall 2021 Reopening Plan** **Washington, DC & Reston, VA Campuses**

August 6, 2021

**Reopening Date for In-Person Classes:** Monday, August 30, 2021

**Plan Objective:** IWP's reopening plan aims to repopulate its Washington, D.C. and Reston, Virginia campuses in the safest and most practical way possible, consistent with current COVID-19 regulations and recommendations from federal, state, and local health authorities.

**Way Forward:** This plan is effective immediately. The health and wellbeing of IWP's students, faculty, and staff will remain our highest priority in implementing this reopening plan. In this regard, the measures we are taking now to reopen may need to be adjusted later as circumstances dictate and governing health authorities at each campus location require. Please note that the plan below is necessarily high-level at this point. More detailed, campus-specific guidance concerning implementation of certain measures will be issued before classes resume, as appropriate.

### **Reopening Plan**

#### **Repopulation of Campus:**

- We anticipate that D.C. campus offices will begin restaffing on or about August 23<sup>rd</sup>, 2021 (exact date to be advised) except for those employees who have been approved by HR to telework.
- Classes at the D.C. campus will resume on August 30<sup>th</sup>, 2021, with additional guidance to students, faculty, and staff to be provided separately.
- The Reston, Virginia campus will resume classes on or about August 30<sup>th</sup>, 2021, with additional guidance to students, faculty, and staff to be provided separately.

#### **General Safety Principles:**

- Office and classroom spaces will have a minimum of 3 feet of spacing for social distancing to follow current public health guidance.

- Masks must be worn by all individuals throughout ALL IWP interior campus spaces in accordance with the D.C. Mayor’s office order dated 29 July 2021.
- Disinfectant stations are installed at all open entrances and in many other locations throughout the campuses.
- Proper hand hygiene is strongly encouraged.
- Students, faculty, and staff who are feeling unwell, have a temperature, or have tested positive for COVID-19 should NOT come to class or work. (See PART 5 for specific instructions if you test positive for COVID-19.)

## **PART 1 – Teaching Plans**

- Classes will resume in-person. **ALL STUDENTS, FACULTY, AND STAFF ARE REQUIRED TO BE VACCINATED, EXCEPT FOR LEGITIMATE MEDICAL OR RELIGIOUS EXCEPTIONS.**
- Students, faculty, and staff who receive their first Pfizer or Moderna vaccine dose by August 15th, 2021, or the single-only dose of the Johnson & Johnson vaccine by the same date, will be permitted on campus starting August 30th, 2021. The second Pfizer or Moderna dose must then be administered no later than September 15<sup>th</sup>, 2021.
- Proof of vaccination must be sent to [mycovidrecord@iwp.edu](mailto:mycovidrecord@iwp.edu) at least five (5) days prior to first reporting to classes or work. If you have received only the first Pfizer or Moderna vaccine dose by August 15th, proof of the second dose must also be emailed to [mycovidrecord@iwp.edu](mailto:mycovidrecord@iwp.edu) by September 16, 2021.
- Those requesting exemption from the vaccination requirement for medical or religious reasons will be required to submit written documentation in a form acceptable to IWP (see attached).
- Virtual learning accommodations and teleworking, as appropriate, will be made available for students, faculty, and staff who qualify for exemptions.

## **PART 2—Student Services Plans**

### **Registrar, Financial Aid, Admissions, Business Office**

- The Registrar, Financial Aid, Admissions, and the Business office will operate with regular campus hours of 9:00 am-5:00 pm. Students desiring virtual appointments will be accommodated.

### **PART 3—D.C. Campus Services Plan**

- The library plans to resume normal business hours, which includes days, evenings, and weekends.
- The Student Lounge and SGA Office will be available to students. Furniture in the Library, lounges, foyers, and study areas will continue to be available, though seats will be clearly marked so that recommended social distancing is maintained.

### **PART 4—Technology/Facilities Planning**

- Technology resources on campus for students, faculty, and staff will be re-established before re-opening.
- Departmental offices will start becoming operational as of August 23<sup>rd</sup> and are expected to be fully operational by the start of classes on August 30<sup>th</sup>, 2021.
- Offices are fully equipped with technology needed to perform work. Full-time employees have been issued laptops, which will be available for home use in the event that we must return to teleworking.

### **PART 5—Virus Mitigation Strategies and Rules to Contain Exposure**

- Classrooms will be set up to maintain social distance of minimum 3 feet between seats.
- Cleaning and Disinfection - Classrooms and restrooms that are in use will be cleaned and disinfected at least once daily by our custodial staff. Common, high touch surfaces will be cleaned and disinfected daily.
- Disinfectant wipes or spray will be available to offices with high touch surfaces and to areas with shared computer stations to use by office occupants or users of the technology.
- Sharing items in classrooms is discouraged.
- On-campus events open to the public will remain suspended until further notice.
- IWP public lectures and Open House events will continue to be conducted virtually. Student and alumni events may be conducted off-campus only.
- All IWP students, faculty, and staff are expected to follow the Center for Disease Control (CDC) Travel Guidance in place at the time of travel. Managers approving travel must take the guidance on quarantine into account when approving travel for staff and faculty.

- The Marlatt Kitchen and Bentley 2<sup>nd</sup> floor kitchenette areas are for use by IWP faculty and staff ONLY. Students should not use either facility or place items in the refrigerators.
- Per D.C. Health Regulations, persons testing positive for COVID-19 MUST immediately report same to IWP HR and will be unable to return to the campus until cleared by IWP to do so. This applies to students, faculty, staff, and IWP on-site contractors, whether already vaccinated or not.

## **PART 6—Communications**

- IWP will continue to update students, faculty, and staff via email on the reopening plan, virus mitigation strategies, and any changes thereto as may become required.
- A link to this document will be provided on the IWP website and sent to faculty and staff via email.
- Expectations for compliance will be placed in signage throughout both campuses.

Please note the below POC's for students, faculty, and staff having questions or concerns about IWP's reopening plan:

Students: Jason Johnsrud, email: JJohnsrud@iwp.edu

Faculty & Staff: Michelle Ray, email: HR@iwp.edu